



February 23-24, 2012
Ambassador Conference Resort, Kingston

On-line Registration

Visit www.eosdn.on.ca and click on the *Ideas* icon at the bottom of the index page. This will take you to the Program and the registration link

<http://www.eplc.ca/eRegistration/eRegistration.html>

To register for the conference, you must create an eRegistration account, if you do not already have one. If you have registered on line for other EOSDN events, you already have an account.

Instructions for Setting Up an Personal Account in eRegistration©

Go to www.eosdn.on.ca, click on the **Ideas** icon at the bottom of the index page. This will take you to the Ideas Program and link to on-line registration. You set up a personal account once.

1. Select Create an eRegistration Account button and complete the information requested. You will receive an email with a password. Login to your email account to retrieve the password. (Note you may change this password after login to eRegistration).
2. You now have a personal account in eRegistration and may register for the conference.

SECOND : How do I register for the *Ideas* Conference in eRegistration©?

- 1) Go to www.eosdn.on.ca and select the conference page you want, then the conference registration link.
- 2) Select the Login button, login using your email address and the password you were given by eRegistration above. Your screen will turn **green** upon successful login. You can update your account information and change your password using the Update Account Information button.
- 3) Select the **Register for an Event** button.
- 4) **Enter the event number (1063)** and click **Get Details**. The **Register Me for this Event** and eMail Confirmations button will appear. Complete the information requested by EOSDN. If your registration is **being paid by your school board**, enter the coupon code **(provided by your Board Contact. Refer to the Brochure back page for your contact.)**. Select calculate. Then select payment method.
- 5) You will be taken to a smaller screen where you need to inform conference planners if you plan to attend the evening keynote. Click on the **Add/Change/Delete Sessions** to register.